

FINANCIAL STATEMENTS
For
BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE
For the year ended
DECEMBER 31, 2020

Management's Responsibility for the Financial Statements

The financial statements of the Board of Management for the Waterfront Neighbourhood Centre (the "Centre") are the responsibility of management and have been approved by the Board.

The financial statements have been prepared in compliance with the Canadian public sector accounting standards for government not-for-profit organizations, including the 4200 series of standards, established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements.

The preparation of the financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Centre's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Board of Management is responsible for ensuring that management fulfills its responsibilities for financial reporting. The Board reviews the Centre's financial statements and discusses any significant financial reporting or internal control matters prior to the approval of the financial statements.

The financial statements have been audited by Welch LLP, independent external auditors appointed by the City of Toronto's City Council, in accordance with Canadian generally accepted auditing standards. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Centre's financial statements.

.....  Chairperson

..... *Carole Therriault* Treasurer

INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the

**CITY OF TORONTO AND
THE BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE***Qualified Opinion*

We have audited the accompanying financial statements of Board of Management for the Waterfront Neighbourhood Centre (the "Centre"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Centre as at December 31, 2020 and results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Centre derives revenue from fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of this revenue was limited to the amounts recorded in the records of the Centre and we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenue over expenses and cash flows from operations for the years ended December 31, 2019 and 2020, current assets as at December 31, 2019 and 2020, and unrestricted net assets as at January 1 and December 31, 2019 and 2020. Our audit opinion on the financial statements for the year ended December 31, 2019 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Centre in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Centre's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Centre to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants
Licensed Public Accountants

Toronto, Ontario
May 25, 2021.

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2020

	<u>2020</u>	<u>2019</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Cash	\$ 349,165	\$ 456,401
Short-term investments (note 3)	1,039,464	1,020,020
Due from City of Toronto - vacation payable	16,596	41,353
Due from City of Toronto (note 4)	14,490	2,939
Accounts receivable	32,260	34,564
Prepaid expenses	-	4,725
Due from Waterfront Neighbourhood Centre Charitable Fund (note 8)	<u>2,060</u>	<u>-</u>
	1,454,035	1,560,002
LONG-TERM RECEIVABLE - CITY OF TORONTO (note 5)	657,324	577,739
TANGIBLE CAPITAL ASSETS (note 6)	<u>46,860</u>	<u>19,015</u>
	<u>\$ 2,158,219</u>	<u>\$ 2,156,756</u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 148,008	\$ 172,549
Deferred revenue	760	20,732
Deferred contributions (note 7)	84,331	83,857
Due to Waterfront Neighbourhood Centre Charitable Fund (note 8)	<u>-</u>	<u>2,175</u>
	233,099	279,313
DEFERRED CAPITAL CONTRIBUTIONS (note 9)	441,142	404,274
POST-EMPLOYMENT BENEFITS PAYABLE (note 5)	<u>657,324</u>	<u>577,739</u>
	<u>1,331,565</u>	<u>1,261,326</u>
NET ASSETS		
Invested in program capital assets	5,718	14,741
Internally restricted - program fund reserves (note 10)	378,370	378,370
Unrestricted reserve funds - program administrative reserve (note 11)	<u>442,566</u>	<u>502,319</u>
	<u>826,654</u>	<u>895,430</u>
	<u>\$ 2,158,219</u>	<u>\$ 2,156,756</u>

Approved by the Board:

.....  Chair

.....  Treasurer

(See accompanying notes)

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

STATEMENT OF CHANGES IN NET ASSETS

YEAR ENDED DECEMBER 31, 2020

	Invested in program tangible capital <u>assets</u>	Internally restricted - program fund <u>reserves</u>	Unrestricted reserve <u>funds</u>	<u>Total</u> 2020	<u>Total</u> 2019
Net assets, beginning of year	\$ 14,741	\$ 378,370	\$ 502,319	\$ 895,430	\$ 875,452
Excess of revenue over expenses (expenses over revenue)	-	-	(68,776)	(68,776)	19,978
Transfer of amortization to invested in tangible capital assets	<u>(9,023)</u>	<u>-</u>	<u>9,023</u>	<u>-</u>	<u>-</u>
Net assets, end of year	<u>\$ 5,718</u>	<u>\$ 378,370</u>	<u>\$ 442,566</u>	<u>\$ 826,654</u>	<u>\$ 895,430</u>

(See accompanying notes)

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 2020

	<u>Program</u>	<u>Administration</u>	<u>2020</u>	<u>2019</u>
Revenue				
City of Toronto				
Administration (note 4)	\$ -	\$ 1,430,884	\$ 1,430,884	\$ 1,430,280
Vacation payable (note 4)	-	(24,757)	(24,757)	16,194
Post-employment benefits (note 4)	-	79,585	79,585	75,924
Grants				
Government of Canada	117,109	-	117,109	126,435
Province of Ontario	51,819	-	51,819	52,487
City of Toronto	81,405	-	81,405	75,957
Foundations/agencies	95,620	-	95,620	107,623
City of Toronto - Children's Services	4,700	-	4,700	4,700
Donations and fundraising	46,760	-	46,760	74,391
Membership and program fees	92,857	-	92,857	286,900
Rental fees	22,579	-	22,579	112,828
Interest	<u>22,242</u>	<u>-</u>	<u>22,242</u>	<u>22,024</u>
	<u>535,091</u>	<u>1,485,712</u>	<u>2,020,803</u>	<u>2,385,743</u>
Expenses				
Salaries and wages	446,370	939,740	1,386,110	1,539,431
Employee benefits	54,607	262,064	316,671	325,151
Employee benefits - post-employment benefits	-	79,585	79,585	75,924
Materials and supplies	70,951	67,154	138,105	264,896
Purchase of services	22,916	137,169	160,085	154,013
Amortization of tangible capital assets	9,023	4,082	13,105	7,794
Amortization of deferred capital contributions	<u>-</u>	<u>(4,082)</u>	<u>(4,082)</u>	<u>(1,444)</u>
	<u>603,867</u>	<u>1,485,712</u>	<u>2,089,579</u>	<u>2,365,765</u>
Excess of revenue over expenses				
(expenses over revenue)	<u>\$ (68,776)</u>	<u>\$ -</u>	<u>\$ (68,776)</u>	<u>\$ 19,978</u>

(See accompanying notes)

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2020

	<u>2020</u>	<u>2019</u>
CASH FLOWS FROM (USED IN)		
OPERATING ACTIVITIES		
Excess of revenue over expenses (expenses over revenue)	\$ (68,776)	\$ 19,978
Adjustments for non-cash items:		
Amortization of tangible capital assets	13,105	7,794
Amortization of deferred capital contributions	<u>(4,082)</u>	<u>(1,444)</u>
	(59,753)	26,328
Increase (decrease) resulting from changes in:		
Due from City of Toronto - vacation payable	24,757	(16,193)
Due from City of Toronto - other	(11,551)	(2,939)
Accounts receivable	2,304	45,475
Prepaid expenses	4,725	(558)
Due from Waterfront Neighbourhood Centre Charitable Fund	(2,060)	-
Long-term receivable - City of Toronto	(79,585)	(75,924)
Due to City of Toronto	-	(3,222)
Accounts payable and accrued liabilities	(24,541)	6,926
Deferred revenue	(19,972)	2,006
Deferred contributions	474	(34,563)
Due to Waterfront Neighbourhood Centre Charitable Fund	(2,175)	2,175
Post-employment benefits payable	<u>79,585</u>	<u>75,924</u>
	<u>(87,792)</u>	<u>25,435</u>
CAPITAL ACTIVITIES		
Acquisition of tangible capital assets - admin	<u>(40,950)</u>	<u>-</u>
INVESTING ACTIVITIES		
Purchase of investments	(1,039,464)	(1,020,020)
Proceeds from sale of investments	<u>1,020,020</u>	<u>603,267</u>
	<u>(19,444)</u>	<u>(416,753)</u>
FINANCING ACTIVITIES		
Contribution received for tangible capital asset purchases	<u>40,950</u>	<u>400,000</u>
INCREASE (DECREASE) IN CASH	(107,236)	8,682
CASH, BEGINNING OF YEAR	<u>456,401</u>	<u>447,719</u>
CASH, END OF YEAR	\$ <u>349,165</u>	\$ <u>456,401</u>

(See accompanying notes)

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2020

1. NATURE OF OPERATIONS

The City of Toronto Act, 1997 continued the provisions of By-law No. 1995-0448 dated June 26, 1995 to reflect Chapter 25, Community and Recreation Centres of the Corporation of the City of Toronto Municipal Code. Chapter 25 amended all previous by-laws and established part of the premises at 627 Queens Quay West, Toronto, as a community recreation centre under the authority of the Municipal Act, known as Waterfront Neighbourhood Centre (the "Centre"). The Centre changed its name from Harbourfront Community Centre as approved by City Council in May 2016. The Centre is a not-for-profit organization and, as such, is exempt from income tax.

The Municipal Code provides for a Council appointed Board which, among other matters, shall:

- (a) endeavour to manage and control the premises in a reasonable and efficient manner, in accordance with standard good business practices, and
- (b) pay to the City of Toronto (the "City") any excess of administration expenditure funds provided by the City in accordance with its approved annual budget, but may retain any surplus from program activities.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations ("PSAS-GNFPO"), including the 4200 series of standards, as issued by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

Revenue recognition

The Centre follows the deferral method of accounting for contributions. Contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are deferred and recognized as revenue in the year in which the related expenses are recognized and are recorded as deferred contributions on the statement of financial position. Externally restricted contributions for depreciable tangible capital assets are deferred and amortized over the life of the related tangible capital assets. Externally restricted contributions for tangible capital assets that have not been expended are recorded as part of deferred capital contribution on the statement of financial position.

Membership and program fees are recognized on the date the services are performed. Amounts received in advance of services being provided are classified as deferred revenue on the statement of financial position.

Rental and similar revenues are recognized on the date of the performance or event.

Cash and short-term investments

Cash and short-term investments include cash on hand, cash on deposit with financial institutions, demand deposits and short-term investments with maturities of less than twelve months at acquisition.

Financial instruments

The Centre initially measures its financial assets and financial liabilities at fair value. The Centre subsequently measures all its financial assets and financial liabilities at amortized cost. Financial assets measured at amortized cost include cash, short-term investments and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2020

2. SIGNIFICANT ACCOUNTING POLICIES - Cont'd.

Contributed material and services

Because of the difficulty of determining their fair value, contributed materials and services are not recognized in the financial statements. Monetary donations are recorded as received.

Tangible capital assets

Tangible capital assets are recorded at cost and contributed tangible capital assets are recorded at fair value at the date of contribution. For furniture and equipment, amortization is provided on a straight-line basis over their estimated useful lives of 5 years.

Employee related costs

The Centre has adopted the following policies with respect to employee benefit plans:

- (a) The City of Toronto offers a multi-employer defined benefit pension plan to the Centre's employees. Due to the nature of the plan, the Centre does not have sufficient information to account for the plan as a defined benefit plan; therefore, the multi-employer defined benefit pension plan is accounted for in the same manner as a defined contribution plan. An expense is recorded in the period in which contributions are made.
- (b) The Centre also offers its employees a defined benefit sick leave plan, a post-retirement life, health and dental plan, a long-term disability plan and continuation of health, dental and life insurance benefits to disabled employees. The accrued benefit obligations are determined using an actuarial valuation based on the projected benefit method prorated on service, incorporating management's best estimate of future salary levels, inflation, sick day usage estimates, ages of employees and other actuarial factors.

Net actuarial gains and losses that arise are amortized over the expected average remaining service life of the employee group.

The Centre recognizes an accrued benefit liability on the statement of financial position, which is the net of the amount of the accrued benefit obligations and the unamortized actuarial gains / losses.

Use of estimates

The preparation of financial statements in conformity with PSAS-GFNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Management makes accounting estimates when determining the useful life of its tangible capital assets, significant accrued liabilities, the post-employment benefits liabilities and the related costs and revenue charged to the statement of operations. Actual results could differ from those estimates, the impact of which would be recorded in future periods.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the year in which the estimates are revised and in any future years affected.

3. SHORT-TERM INVESTMENTS

Short-term investments consists of a guaranteed investment certificates with annual interest rates ranging from of 0.90% to 0.94% (2019 - 2.20 % to 2.26%) that mature on November 26, 2021 (2019 - between October 21, 2020 and November 1, 2020).

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2020

4. FUNDS PROVIDED BY THE CITY OF TORONTO - ADMINISTRATION

Funding for administration expenses is provided by the City according to Council approved budgets. Surplus amounts in administration are repayable to the City. Deficits, other than long-term employee benefits, are to be funded by the Centre unless Council approval has been obtained for additional funding.

	Budget <u>2020</u> (unaudited)	<u>2020</u>	<u>2019</u>
Administration expenses:			
Salaries and wages	\$ 1,032,819	\$ 939,740	\$ 974,220
Employee benefits	308,577	262,064	264,711
Employee benefits - post-employment benefits	-	79,585	75,924
Materials and supplies	36,022	67,154	100,478
Purchase of services	<u>166,298</u>	<u>137,169</u>	<u>107,065</u>
	<u>\$ 1,543,716</u>	<u>\$ 1,485,712</u>	<u>\$ 1,522,398</u>
Centre's actual administration revenue:			
Administration budget		\$ 1,543,716	\$ 1,430,325
Difference in budget and amount funded		<u>(87,791)</u>	<u>-</u>
		<u>\$ 1,455,925</u>	<u>\$ 1,430,325</u>
Centre's actual administration expenses:			
Administration expenses		\$ 1,485,712	\$ 1,522,398
Adjustments for:			
Post-employment benefits, not funded by the City until paid, that are included in long-term receivable - City of Toronto		(79,584)	(75,924)
Vacation pay liability, not funded by the City until paid, that are included in due from City of Toronto		24,757	(16,194)
Tangible capital asset acquisitions (administration)		<u>40,950</u>	<u>-</u>
		<u>1,471,835</u>	<u>1,430,280</u>
Administration expenses over (under) approved budget		<u>\$ (15,910)</u>	<u>\$ 45</u>
Due from City of Toronto balance is comprised of:			
		<u>2020</u>	<u>2019</u>
2018 deficit		\$ -	\$ 26
2019 surplus		(45)	(45)
2020 deficit		15,910	-
Miscellaneous receivables (payables)		<u>(1,375)</u>	<u>2,958</u>
		<u>\$ 14,490</u>	<u>\$ 2,939</u>

5. POST-EMPLOYMENT BENEFITS AND LONG-TERM AMOUNT DUE FROM THE CITY OF TORONTO

The Centre participates in a number of defined benefit plans provided by the City including pension, other retirement and post-employment benefits to its employees. Under the sick leave plan for management staff with ten years of service as of April 1, 2003, unused sick leave accumulates until March 1, 2008 and eligible employees may be entitled to a cash payment upon leaving the Centre's employment. The liability for these accumulated days represents the extent to which they have vested and could be taken in cash by the employee upon termination, retirement or death.

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2020

**5. POST-EMPLOYMENT BENEFITS AND LONG-TERM AMOUNT DUE
FROM THE CITY OF TORONTO - Cont'd.**

The Centre also provides health, dental, accidental death and disability, life insurance and long-term disability benefits to eligible employees. Depending on length of service and individuals' election, management retirees are covered either by the former City of Toronto retirement benefit plan or by the current retirement benefit plan.

Due to the complexities in valuing the benefit plans, actuarial valuations are conducted on a periodic basis. The most recent actuarial valuation was completed as at December 31, 2020 with projections to December 31, 2021. Assumptions used to project the accrued benefit obligation were as follows:

- long-term inflation rate - 2.0%
- assumed health care cost trends - range from 3.0% to 5.5%
- rate of compensation increase - 3.0% to 3.5%
- discount rates - post-retirement 2.0%, post-employment 1.2%, sick leave 1.5%

Information about the Centre's employee benefits, other than multi-employer, defined benefit pension plan noted below, is as follows:

	<u>2020</u>	<u>2019</u>
Post retirement benefits	\$ 589,141	\$ 503,839
Sick leave benefits	299,011	280,199
Income benefits	380,868	385,510
Disabled employee benefits	<u>208,514</u>	<u>202,499</u>
	1,477,534	1,372,047
 Add: Unamortized actuarial loss	 <u>(820,210)</u>	 <u>(794,308)</u>
 Employee benefit liability	 <u>\$ 657,324</u>	 <u>\$ 577,739</u>

The continuity of the accrued benefit obligation is as follows:

	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 577,739	\$ 501,815
Current service cost	21,087	17,831
Interest cost	34,554	40,672
Amortization of actuarial gain	84,946	78,656
Expected benefits paid	<u>(61,002)</u>	<u>(61,235)</u>
 Balance, end of year	 <u>\$ 657,324</u>	 <u>\$ 577,739</u>

A long-term receivable from the City of \$657,324 (2019 - \$577,739) has resulted from the recording of sick leave and post-retirement benefits. Funding for these costs continues to be provided by the City as benefit costs are paid and the City continues to be responsible for the benefit liabilities of administrative staff that may be incurred by the Centre.

The Centre also makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of most of its eligible employees. The OMERS plan (the "Plan") is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employer contributions to this pension plan amounted to \$91,913 in 2020 (2019 - \$91,572).

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE
NOTES TO THE FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED DECEMBER 31, 2020

5. POST-EMPLOYMENT BENEFITS AND LONG-TERM AMOUNT DUE FROM THE CITY OF TORONTO - Cont'd.

The most recent actuarial valuation of the Plan as at December 31, 2020 indicates the Plan is in a deficit position and the Plan's December 31, 2020 financial statements indicate a net deficit of \$7.655 billion (a deficit of \$3.211 billion plus adjustment of \$4.444 billion of unrecognized investment returns above or below the discount rate that is being smoothed and recognized over a five-year period). The Plan's management is monitoring the adequacy of the contributions to ensure that future contributions together with the Plan's assets and future investment earnings will be sufficient to provide for all future benefits. At this time, the Centre's contributions accounted for an insignificant portion of the Plan's total employer contribution. Additional contributions, if any, required to address the Centre's proportionate share of the deficit will be expensed during the period incurred.

6. TANGIBLE CAPITAL ASSETS

Tangible capital assets consist of the following:

	<u>2020</u>		<u>2019</u>	
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Cost</u>	<u>Accumulated amortization</u>
Administration				
Furniture, fixtures and equipment	\$ 203,399	\$ 162,257	\$ 162,448	\$ 158,175
Program				
Furniture, fixtures and equipment	<u>108,123</u>	<u>102,405</u>	<u>108,124</u>	<u>93,382</u>
	311,522	<u>\$ 264,662</u>	270,572	<u>\$ 251,557</u>
Less: accumulated amortization	<u>(264,662)</u>		<u>(251,557)</u>	
Net book value	<u>\$ 46,860</u>		<u>\$ 19,015</u>	

7. DEFERRED CONTRIBUTIONS

	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 83,857	\$ 118,420
Add: contributions received	397,887	407,032
Less: amounts recognized as revenue	<u>(397,413)</u>	<u>(441,595)</u>
Balance, end of year	<u>\$ 84,331</u>	<u>\$ 83,857</u>

8. RELATED PARTY BALANCES

The Centre has significant influence over the Waterfront Neighbourhood Centre Charitable Fund (WNCCF), a charitable organization incorporated without share capital and registered as a charity under the Income Tax Act. WNCCF's purpose is to receive and maintain funds, and apply all or part of the principal and/or revenue therefrom to the Centre from time to time. WNCCF operates to assist the Centre in achieving its mandates in providing services to the Waterfront West community.

WNCCF solicits funds in the name of the Centre, as outlined in the Memorandum of Understanding between the Centre and WNCCF dated May 26, 2020. The Centre provides on-going administrative support to WNCCF at no cost.

At December 31, 2020, \$2,060 was owed by WNCCF to the Centre for purchases made by the Centre on behalf of WNCCF (2019 - \$2,175 was owed by the Centre to WNCCF for donations collected on behalf of WNCCF). Included in purchase of services is \$nil (2019 - \$2,928) of legal costs incurred on behalf of WNCCF.

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2020

9. DEFERRED CAPITAL CONTRIBUTIONS

	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 404,274	\$ 5,718
Add: contribution deferred in year for tangible capital asset purchases	40,950	400,000
Less: amortization of deferred capital contributions	<u>(4,082)</u>	<u>(1,444)</u>
Balance, end of year	\$ <u>441,142</u>	\$ <u>404,274</u>

10. INTERNALLY RESTRICTED - PROGRAM FUND RESERVES

	<u>2020</u>	<u>2019</u>
Mission and Strategic Priority Reserve		
Children and Youth Reserve	\$ 117,248	\$ 117,248
Replacement of Equipment	19,193	19,193
Special Project - Community Development	118,358	118,358
Special Project - Summer Program	35,000	35,000
Special Project - Capital Equipment	51,635	51,635
Special Project - Program Financial Subsidy	<u>36,936</u>	<u>36,936</u>
	\$ <u>378,370</u>	\$ <u>378,370</u>

The Mission and Strategic Priority Reserve represents funds set aside by the Board of Management for future special projects relating to children and youth or special project initiatives, identified through strategic planning processes and for expenditures required to maintain the Centre's facility and/or for purchases of capital items not funded through other sources. Internally restricted net assets are not available for other purchases without approval of the Board of Management.

11. UNRESTRICTED RESERVE FUNDS - PROGRAM ADMINISTRATIVE RESERVE

The Program Administration Reserve represents funds set up to meet legal and financial obligations in the event of future funding shortfalls and uncertainties and/or in the event of an emergency shutdown of the Centre's operations or for other administrative liabilities. These funds will equal no less than one month of operating expenses and no greater than three months based on the current year's budgeted expenses.

12. UNCERTAINTY DUE TO THE ECONOMIC CONSEQUENCES OF COVID-19

In mid-March 2020, the province of Ontario declared a state of emergency in response to the public health concerns originating from the spread of the coronavirus disease.

On March 13, 2020, the Centre was closed in response to the quarantine measures implemented by the provincial government to stop the spread of the virus. The Centre does not currently have a scheduled reopening date.

A high degree of uncertainty persists surrounding the full economic impact of the situation. The unpredictable nature of the spread of the disease makes it difficult to determine the length of time that the Centre's operations will be impacted or the severity of the impact. Consequently, the effects of any subsequent outbreaks or abrupt declines in economic activity will have on the Centre's operations, assets, liabilities, revenues and expenses are unknown at this time.

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2020

13. FINANCIAL INSTRUMENTS

The Centre is exposed to and manages various financial risk resulting from operations. The Centre's main financial risk management policies are as follows:

Credit risk

The Centre is exposed to credit risk resulting from the possibility that parties may default on their financial obligations. The Centre's maximum exposure to credit risk represents the sum of the carrying value of its cash, short-term investment and amounts receivable. The Centre's cash and short-term investments are deposited with a Canadian chartered bank and as a result management believes the risk of loss on this item to be remote. Management believes that the Centre's credit risk with respect to amounts receivable is limited. The Centre manages its credit risk by reviewing amounts receivable aging and following up on outstanding amounts.

Liquidity risk

Liquidity risk is the risk that the Centre cannot meet a demand for cash or fund its financial obligations as they become due. The Centre's financial liabilities are comprised of accounts payable and accrued liabilities. The Centre manages liquidity risk by monitoring its cash flow requirements on a regular basis. The Centre believes its overall liquidity risk to be minimal as the Centre's financial assets are considered to be highly liquid.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest risk and other price risk.

i) *Currency risk*

Currency risk is the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates. The Centre's financial instruments are denominated in Canadian dollars and it transacts primarily in Canadian dollars. As a result, management does not believe the Centre is exposed to significant currency risk.

ii) *Interest rate risk*

Interest rate risk is the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of changes in market interest rates. The Centre's cash and short-term investments earn interest at prevailing market rates and the interest rate exposure related to these financial instruments is negligible.

iii) *Other price risk*

Other price risk is the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market prices (other than those arising from currency risk or interest rate risk), whether these changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. Management does not believe the Centre is exposed to other price risk.

Changes in risk

There have been no significant changes in the Centre's risk exposures from the prior year.

BOARD OF MANAGEMENT FOR THE WATERFRONT NEIGHBOURHOOD CENTRE
SCHEDULE OF PROGRAM AND ADMINISTRATION REVENUE AND EXPENSES
YEAR ENDED DECEMBER 31, 2020

	<u>Program</u>	<u>Budget</u> (unaudited)	<u>2020</u>	<u>2019</u>
Revenue				
Grants				
Government of Canada		\$ 122,814	\$ 117,109	\$ 126,435
Province of Ontario		51,819	51,819	52,487
City of Toronto		81,816	81,405	75,957
Foundations/agencies		94,965	95,620	107,623
City of Toronto - Children's Services		4,700	4,700	4,700
Donations and fundraising		54,483	46,760	74,391
Membership and program fees		86,630	92,857	286,900
Rental fees		25,000	22,579	112,828
Interest		<u>25,000</u>	<u>22,242</u>	<u>22,024</u>
		<u>547,227</u>	<u>535,091</u>	<u>863,345</u>
Expenses				
Salaries and wages		454,181	446,370	565,211
Employee benefits		55,975	54,607	60,440
Materials and supplies		94,374	70,951	164,418
Purchase of services		20,800	22,916	46,948
Amortization of tangible capital assets		<u>1,500</u>	<u>9,023</u>	<u>6,350</u>
		<u>626,830</u>	<u>603,867</u>	<u>843,367</u>
Excess of revenue over expenses (expenses over revenue)		<u>\$ (79,603)</u>	<u>\$ (68,776)</u>	<u>\$ 19,978</u>

	<u>Administration</u>	<u>Budget</u> (unaudited)	<u>2020</u>	<u>2019</u>
Revenue				
City of Toronto		<u>\$ 1,543,716</u>	<u>\$ 1,485,712</u>	<u>\$ 1,522,398</u>
Expenses				
Salaries and wages		1,032,819	939,740	974,220
Employee benefits		308,577	262,064	264,711
Employee benefits - post-employment benefits		-	79,585	75,924
Materials and supplies		36,022	67,154	100,478
Purchase of services		166,298	137,169	107,065
Amortization of tangible capital assets		-	4,082	1,444
Amortization of deferred capital contributions		<u>-</u>	<u>(4,082)</u>	<u>(1,444)</u>
		<u>1,543,716</u>	<u>1,485,712</u>	<u>1,522,398</u>
Excess of revenue over expenses		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>